





# LAFOURCHE PARISH OEP

## RE-ENTRY INTO LAFOURCHE PARISH



### RE-ENTRY PLAN

- The purpose of this plan is to help businesses get back to operation as quickly and **SAFELY** as possible.
- Making credentialing easier for law enforcement personnel at road blocks.



### Tiers for Re-entry

- Tier 1– Police, Fire, EMS, DPW, Essential Hospital Staff and Utility Companies.
- Tier 2– assessment teams of businesses in Lafourche.
- Tier 3– General Public



### TIER 1

- The removal of debris and power lines from roadway.
- Securing rupture gas and water lines.
- Treating of injured or ill first responders.
- Protecting the lives and properties of Lafourche Parish.

### Tier 2

- Businesses to assess any damage and make plans to have damage repaired and get back to normal operations.
- Businesses are allowed 2 to 3 employees for assessment.

### Tier 3

- This will allow everyone re-entry to the parish.



### Rules of Re-entry

- Only the person on ID will be allowed through. Individuals without tier IDs in the vehicle will not be allowed to pass.
- Tier badges do not guarantee checkpoint passage. It will be at the discretion of law enforcement agencies to allow passage once the roadways are deemed to be safe for travel.
- If an employee quits, retires or is terminated, the employer must retrieve badge and notify the Lafourche Parish OEP Department.
- Companies found to be issuing credentials to non-employees or non-essential employees will be subject to suspension of their re-entry privileges.

### Re-entry Suggestion

- If traveling through other parishes or states to return to Lafourche Parish, we suggest you follow the Louisiana State Police Re-entry Plan which consists of a letter stating that said person is an essential employee. The plan can be found at this website. More information can be found at: [www.lsp.org/pdf/lscap.pdf](http://www.lsp.org/pdf/lscap.pdf)

### Sample Badges



### Re-Entry Applications

- Applications can be found on our website at [www.lafourchegov.org](http://www.lafourchegov.org). Go to Departments, then to Office of Emergency Preparedness, and it is on that page at the bottom.
- Filled out application can be emailed or faxed to [ericb@lafourchegov.org](mailto:ericb@lafourchegov.org) or 985-532-8292.

### Contact Information

- Eric Benoit
- Phone: 985-537-7603
- Fax: 985-532-8292
- Email: [ericb@lafourchegov.org](mailto:ericb@lafourchegov.org)



## Port Commission Readiness Guide Highlights

*It is the goal of the Port Commission to address each storm in a manner that strives for the continued safe operation of port facilities while ensuring public safety.*

- When a storm enters the Gulf, Port Officials participate in conference call meetings with state and local government officials, Office of Emergency Preparedness, and the National Weather Service 2 - 5 times daily to keep up to date on the progression of the storm.
- Each department meets to discuss what needs to be done to prepare for a storm.

**Departments include:**

- Maintenance Department** - responsible for securing loose items, installing storm shutters, fueling vehicles, checking generators, etc.
- Information Technology (IT) Department** - tests emergency PCs, backs up all data and email, unplugs all nonessential electrical equipment.

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## Port Commission Readiness Guide Highlights (continue)

- Administration Department** - expedites supply orders, enters and posts all accounting transactions into computer, files all original documents in a safe location, etc.
- Public Relations Department** - monitors updates of public information line and website, updates depth reading charts, keeps tenants, commissioners, staff, etc. updated on all information concerning the storm as it becomes available, follows up with all media requests for information, etc.
- Harbor Police Department** - checks for any unauthorized vessels mooring at public docks without permission, monitors tides in port and reports any changes, makes plans to evacuate essential HP officers to Galliano administration office or designated facility, etc.

NOTE: The Port Commission's Departmental Hurricane Guide includes: Step-by-step instructions on what each department should be doing during each phase; critical phone numbers needed during or after a storm.

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## Recommended Storm Preparations For Facilities Located In Port Fourchon


- NOTES:**
  - General recommended precautionary measures that tenants can take to reduce the potential for loss of life, injury, or property damage from a hurricane.
  - The safety precautions contained in this part are not the only precautions that may be necessary to fully prepare a facility or vessel for a hurricane.
  - The unique characteristics of the facility or vessel and the unique attributes of the storm may dictate the need for additional measures and/or modifications to the measures contained in these recommendations.

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## Phase I.

*This condition is present from the beginning of hurricane season until Phase II occurs or the end of hurricane season is reached.*

- Review your facility's hurricane plan.
- Be thoughtful of stock piling any loose material or excess items that could fly or be damaged if Port Fourchon is affected by a hurricane.
- Make sure the Port Commission has your facility's updated contact information so that you can be kept abreast of storm-related information.




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## Phase II.

*Predicted Tropical Force Winds Measured at Port Fourchon within 72 hours*

- Determine special needs and intentions of vessels moored at your facility.
- Check email, fax, text messages, the Port website, or call the Port's Public Information Line daily to get up-to-date information from the Port Commission on approaching storms.



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### Phase III.

*Predicted Tropical Force Winds Measured at Port Fourchon within 50 hours*



- Secure hazards and clear nonessential equipment from facility grounds such as pallets, lumber, stone, etc.
- All small craft owned by the facility that can be hauled out or trailered should be removed from the water and secured well away from the effects of possible storm surge and high winds.
- Prepare office areas to minimize water intrusion damage.
- Secure your buildings to prevent storm damage by applying storm shutters or plywood over windows or doors.
- Secure fuel tanks and storage areas.
- Check email, fax, text messages, the Port website, or call the Port's Public Information Line daily to get up-to-date information from the Port Commission on approaching storms.



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### Phase IV.

*Predicted Tropical Force Winds Measured at Port Fourchon Within 36 hours*



- Shut off utilities (water, electricity, etc.) if possible to your facility to minimize damage.
- Check email, fax, text messages, the Port website, or call the Port's Public Information Line daily to get up-to-date information from the Port Commission on approaching storms.



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### Phase V.

*Predicted Tropical Force Winds Measured at Port Fourchon Within 24 hours*



- Check email, fax, text messages, the Port website, or call the Port's Public Information Line daily to get up-to-date information from the Port Commission on approaching storms.



America's Energy Corridor LA 1, 9-23-05 Hurricane Rita. Taken from on top of the Golden Meadow Floodgates.

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### Evacuation of Port Fourchon



**EVACUATIONS ARE ORDERED BY THE PARISH PRESIDENT.**

**Voluntary Evacuation (Phase II)**

**(72 (+) Hours Before Predicted Tropical Force Winds Measured at Port Fourchon)**

This would give notice to companies in Port Fourchon to begin securing, fastening down, or moving equipment out of Port.

**Recommended Evacuation (Phase III)**

**(50 (+) Hours Before Predicted Tropical Force Winds Measured at Port Fourchon)**

This would give notice to companies in Port Fourchon that Non-Essential Personnel should evacuate Port.

**Mandatory Evacuation (Phase IV)**

**(36 (+) Hours Before Predicted Tropical Force Winds Measured at Port Fourchon)**


This would give notice to companies in Port Fourchon that All Remaining Personnel should evacuate Port. **Twelve hours after Mandatory Evacuation has been ordered, LA 1 will be closed to vehicles south of the Leon Theriot Floodgates.**

**NOTE:** Evacuation times may vary dependent upon storm conditions, i.e. projected path, storm strength and forward speed, pre-storm weather and road conditions.

[www.portfourchon.com](http://www.portfourchon.com)




## Recovery Post-Storm




*This condition is present during the recovery period when the Port is entering the area and assessing the damages to highways, facilities, and clearing debris and power lines.*

- Please stay out of the disaster area. Your presence may hamper recovery efforts to get Port Fourchon fully operational as soon as possible.
- The Port Commission will notify each tenant's emergency contacts via the Crisis Communication System when limited or full access is given to tenants to return to assess any damage to their facilities.
- Check email, fax, text messages, Port website, or call the Port's Public Information Line daily to get up-to-date information from the Port Commission on post-storm recovery.



[www.portfourchon.com](http://www.portfourchon.com)


## Recovery Guide Highlights



- The purpose of the Recovery Guide is:
  - To ensure that Port Fourchon is safe and operational as soon as possible after a storm.
  - To monitor safety conditions and develop measures for ensuring the safety of assigned personnel.
  - To establish and maintain an effective liaison with outside agencies and organizations, including the Emergency Operations Center (EOC), local and state agencies, etc.
  - To relay all pertinent incident information to the tenants of Port Fourchon in a timely manner.

[www.portfourchon.com](http://www.portfourchon.com)

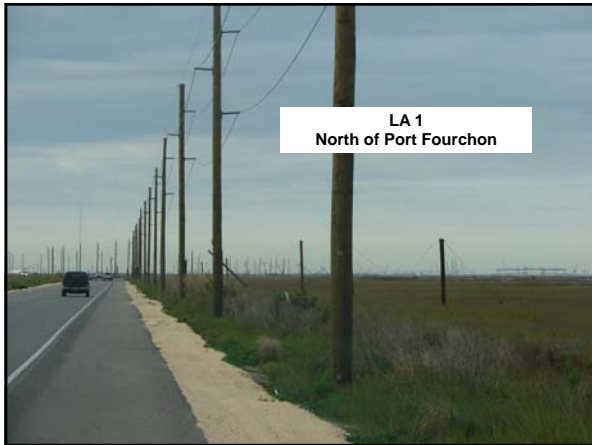
## Post Hurricane Port Re-Entry



- A flyover of Port Fourchon will be conducted as soon as it is safe to get in the air
- Pictures from the flyover will be posted on the Port Fourchon website ASAP
- A roadblock will be established on LA 1 and LA 3235
- No one will be allowed through the roadblock until the road is safe and has been cleared for re-entry
- Bring all of your ID Cards, especially your TWIC
- The Port Fourchon Public Info Line (985-798-5335 & toll free 1-866-600-7803) will also be updated on the hour
- The Crisis Communication System will be updated with the port's current status

[www.portfourchon.com](http://www.portfourchon.com)





# Questions?



[www.portfourchon.com](http://www.portfourchon.com)

## Communication




*To keep our tenants informed, the Port Commission has instituted numerous ways for you to get up-to-date storm-related information as it pertains to Port Fourchon.*

- **Public Information Line - 866-600-7803 or 798-5335**
  - Updated daily with current storm-related information
- **Port Commission Website - [www.portfourchon.com](http://www.portfourchon.com)**
  - Find the latest information on Port Fourchon by clicking "Latest Updates" on the home page, and find weather and storm-related info on the "Weather and Storm Info" page
- **Emails, text messages, and/or faxes**
  - Sent daily with up-to-date information
- **Crisis Communication System**
  - Log in to check the port's status and let us know yours
- **Public Service Announcements**
  - Broadcast via radio on local stations



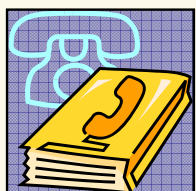
[www.portfourchon.com](http://www.portfourchon.com)

## Tenant Information



*There are three types of information we need from you, our tenants, in order to keep the lines of communication open and contact information up-to-date:*

- **Public Information Updates**
  - Sign up to receive updates on things that affect the Port
  - You receive updates via e-mail, text, and/or fax
  - Multiple people in your company can sign up
- **Emergency Notification Update**
  - Sign up your Facility Security Officer with the most current contact information
- **Port Directory Updates**
  - Sign up to update your listing with your facility's most current directory information
  - The port directory is where the public looks for information to contact companies and facilities in Port Fourchon



[www.portfourchon.com](http://www.portfourchon.com)

## Public Information Communications



**Public Information Update**  
 Please fill out the form to receive up-to-date information from the Port Commission. You can fax the completed form to (985) 432-6793.  
 PLEASE PRINT

Company Name: \_\_\_\_\_  
 \_\_\_\_\_  
**Public Information Contact**  
 Contact Person: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Please indicate the update type(s) to which you would like to be included:  
 Local Road & Bridge Updates  
(Updates on roadways and bridges, including construction activities and storm-related affecting both activities and the Port Fourchon area)  
 Bayou, Floodgate, & Lock Updates  
(Updates on local waterways including bayou closures and lock and/or floodgate status affecting activities in both uplands and the Port Fourchon area)  
 Fourchon Beach Updates  
 Port Commission Press Releases  
 GLPC Meeting Notices

Updated January 27, 2011

Includes:

- Local Road & Bridge Updates
- Bayou, Floodgate, & Lock Updates
- Fourchon Beach Updates
- Port Commission Press Releases
- GLPC Meeting Notices

*\*This information is for Port Commission Use only.*

[www.portfourchon.com](http://www.portfourchon.com)

## Emergency Notification Update



**Emergency Notification Update**  
 Please fill out the below information to receive up-to-date information from the Port Commission. You can fax the form to (985) 432-6793.  
 PLEASE PRINT

Company Name: \_\_\_\_\_  
 Corporate Email Address: \_\_\_\_\_

**FSO (Facility Security Officer)**  
 Security Contact Person: \_\_\_\_\_  
 Physical Address: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ Website: \_\_\_\_\_

For identifying the Facility Security Officer (person responsible for securing your facility) and his/her emergency contact information.

*\*This information is for Port Commission Use only.*

[www.portfourchon.com](http://www.portfourchon.com)

## Port Directory Update



**PORT DIRECTORY UPDATE**  
 Please fill out the below information to receive up-to-date information from the Port Commission. You can fax the form to (985) 432-6793.  
 PLEASE PRINT

Company Name: \_\_\_\_\_

**HOME OFFICE**  
 Physical Address: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Owner/Manager: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ Website: \_\_\_\_\_

**FOURCHON OFFICE**  
 Physical Address: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Owner/Manager: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Includes:

- Home Office Contact Information
- Fourchon Office Contact Information

*\*This information is published in our Port Directory and on our website and is released to the public when searching for a facility in Port Fourchon.*

[www.portfourchon.com](http://www.portfourchon.com)

# Crisis Communication System

[www.MyRallyPoint.com](http://www.MyRallyPoint.com)

www.portfourchon.com

THE GULF'S ENERGY CONNECTION  
The Greater Lafourche Port Commission

EMPLOYEE LOGIN  
CRISIS COMMUNICATION LOGIN

SEAPORT  
AIRPORT

Welcome to The Greater Lafourche Port Commission

Quick Links

Press Releases

THE GULF'S ENERGY CONNECTION  
The Greater Lafourche Port Commission

EMPLOYEE LOGIN  
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Quick Links

## Crisis Communication Training

Greater Lafourche Port Commission  
**FOURCHON**  
The Gulf's Energy Connection

Crisis Communication Card

Greater Lafourche Port Commission

**rallypoint**  
www.myrallypoint.com

ID

www.portfourchon.com

